

Special Event Information Sheet

The following information will assist us in providing the correct services for your special event.

Please fill out as much information as you can. We will contact you to review this information upon return to us.

Name (company) _____
Event Date _____
Contact name _____ phone # _____

Cocktail Hour:	start _____	end _____
Will cocktails be in a separate room	yes _____	no _____
Reception	start _____	end _____

Will announcements be made	yes _____	no _____
Will awards or presentations be made	yes _____	no _____
* (If awards or presentations are to be made, please supply a copy of your agenda)		
Dinner	buffet _____	sit down _____

Music Request

When choosing your music requests, please keep in mind that there may be a limited amount of time and usually a wide range of age groups present at your special event.

<input type="checkbox"/> 1940's Swing/ Big Band	<input type="checkbox"/> Adult Contemporary/ Soft Rock
<input type="checkbox"/> 1950's	<input type="checkbox"/> Latin: Merengue/ Salsa/ other _____
<input type="checkbox"/> 1960's/ Motown	<input type="checkbox"/> Party Rock/ Rock and Roll
<input type="checkbox"/> 1970's/ Disco	<input type="checkbox"/> Island: Reggae/ Soca/ other _____
<input type="checkbox"/> 1980's Dance	<input type="checkbox"/> Country
<input type="checkbox"/> 1990's Dance/ Club	<input type="checkbox"/> Holiday Music
<input type="checkbox"/> Top 40/ Today's hits	<input type="checkbox"/> Other: (please provide specific songs separately)
<input type="checkbox"/> Line/ Participation Dances (please check chooses from list below)	

<input type="checkbox"/> Macarena - The dance that swept across America, first introduced into South Florida in 1994
<input type="checkbox"/> Electric Slide - Easy as 1,2,3 this dance was born in Philadelphia and has become an all-time party favorite.
<input type="checkbox"/> Dollar Wine - This islander favorite sings about putting money in your pockets and swinging your hips.
<input type="checkbox"/> Hand Jive - This hand dance has been done since the fifties and is still enjoyed today.
<input type="checkbox"/> YMCA - Need we say anything more!
<input type="checkbox"/> Bus Stop - Still waiting to learn this dance from the 70's, we brought it back and it's bigger than ever.
<input type="checkbox"/> Conga Line - Get on your feet and feel the beat, as we make your party hot, hot, hot!
<input type="checkbox"/> Cha Cha Slide - Welcome the new millennium with this new version of the electric slide.

Interactive Ice Breakers - These routines can involve your whole group in a Team Building effort or just a few guests for fun and laughs. Contact us for a list of these ideas.

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